

# Allen County Educational Service Center

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## Request for Acceleration Review

This is a request for review of accelerated options for \_\_\_\_\_.

(Child's Name)

- This child is currently a student in grade \_\_\_\_\_ for the \_\_\_\_\_ school year.
- This child is currently a student at \_\_\_\_\_ school.

Person making the request: \_\_\_\_\_

- Parent/Legal Guardian       Teacher       Administrator       Gifted Education Specialist  
 Guidance Counselor       School Psychologist       Other: \_\_\_\_\_

As required by state law OAC 3301-51-15, the following options exist for consideration as appropriate:

- Early Entrance to Kindergarten     Subject Acceleration     Grade Acceleration     Early High School Graduation

Ohio gifted policy and procedures require children who are referred for evaluation sixty or more days prior to the start of the school year shall be evaluated in advance of the start of the school year so that the child may be placed in the accelerated placement on the first day of school.

Children who are referred for possible accelerated placement sixty or more days prior to the start of the second semester shall be evaluated for possible accelerated placement at the start of the second semester.

In all other cases, evaluations of a referred child shall be scheduled at the student's principal's discretion and placed in the accelerated setting(s) at the time recommended by the acceleration evaluation committee – if the committee determines the child should be accelerated.

As board policy indicates, parents will be notified in writing of the outcome of the evaluation process within forty-five days of the submission for referral.

Date of Submission for Referral: \_\_\_\_\_

Parents are requested to participate in a conference designed to evaluate the appropriate academic recommendation for their child. A committee comprised of personnel in the following roles will convene to review and compile all pertinent data relative to the acceleration options:

Principal or Designee	Current Teacher	Accelerated Teacher	Parent/Legal Guardian
Gifted Education Coordinator	Gifted Intervention Specialist	Guidance Counselor	School Psychologist

I am requesting the building principal initiate the process for my child to enable accelerated placement.

Signature of Parent: \_\_\_\_\_ Date: \_\_\_\_\_

### Procedure:

- 1) After a referral form is received, testing of the child is done to ascertain ability and achievement data.
- 2) Additional grade/subject level testing is done, when appropriate.
- 3) A committee is convened to review all data pieces with appropriate personnel.
- 4) The IOWA Acceleration Scale is used to guide discussions and decisions about the student with parent involvement.
- 5) A final decision is documented with signatures of all participants and placed in the student's permanent file.
- 6) If appropriate, a Written Acceleration Plan is created and all pertinent personnel are informed.