



## Allen County Educational Service Center Superintendent's Job Posting

The Allen County Educational Service Center is seeking qualified applicants for the position of Superintendent. ACESC serves the needs of 8 member school districts: Allen East Local, Bath Local, Bluffton Exempted Village, Delphos City, Elida Local, Perry Local, Shawnee Local, and Spencerville Local.

The Board has identified the following qualifications as having particular importance for the position of Superintendent:

- Must hold or qualify for an Ohio superintendent license. All candidates are expected to possess a strong administrative background in public schools.
- Proven leadership and commitment to collaboration is essential
- Experience as a school administrator with superintendent, assistant superintendent or central office experience preferred.
- Commitment to the highest personal and professional standards.
- A comprehensive understanding of Ohio school law, finance and regulations and financial reporting.
- Self-starting skills with a positive team attitude.
- The ability to work as an articulate, straightforward communicator with strong interpersonal skills and demonstrated ability to work tactfully, creatively and visibly with school board members, administrators, staff, students, parents, the community and state elected officials.
- Visionary and strong multi-tasking skills, with the ability to organize and synthesize information efficiently which produces short- and long-range plans for continuous improvement.
- Personal integrity, as well as a record of being loyal, positive, enthusiastic and organized with a strong work ethic.

**The tentative timetable is as follows:**

**Officially launch search:** May 7, 2018  
**Screening begins:** May 23, 2018

**Application Deadline:** May 22, 2018  
**Duties to begin:** August 1, 2018

Dr. Dean Wittwer, Retired Superintendent and Educational Consultant, is assisting the Board of Education in its search. All interested parties should submit the following: a letter of interest outlining qualifications and reason for interest in the position; completed application form (found on the ACESC website - [www.allencountyesc.org](http://www.allencountyesc.org) under the [Employment Opportunities link](#)); copy of current Ohio School Superintendent license; updated resume; credentials and transcripts; two current letters of professional reference, and a sample communication to staff, community, or Board of Education. All materials should be sent to **Karla Wireman, Treasurer at ACESC 1920 Slabtown Road, Lima, Ohio 45801.**

**Contact:** Dr. Dean Wittwer [deanwittwer@gmail.com](mailto:deanwittwer@gmail.com) Phone: 419-348-8739  
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