



# C.D.L. LICENSING PROCEDURES

<i>If someone wants to drive a bus and comes to you with:</i>	<u>Pre-Service Class</u>	<u>OBI</u> (12 Hours)	<u>OBI</u> Evaluation	<u>CDL Permit</u> (Written Test)	<u>CDL Road Test</u> Must be in a School Bus	<u>Abstract Physical</u> <u>BCI</u> <u>Drug Test</u>
<u>CLASS A</u>	YES	YES	YES	YES – Passenger School Bus	YES	YES
<u>CLASS A</u> with Passenger	YES	YES	YES	YES – School Bus	YES	YES
<u>CLASS A</u> with Passenger & School Bus	NO If they have attended pre- service class in last 2 yrs.	NO – If they have attended pre- service class in last 2 yrs.	YES	NO	NO	YES
<u>CLASS B</u> with Air Brakes	YES	YES	YES	YES – Passenger School Bus	YES	YES
<u>CLASS B</u> with Air Brakes & Passenger	YES	YES	YES	YES – School Bus	YES	YES
<u>CLASS B</u> with Passenger & School Bus	NO – If they have attended pre- service class in the last 2 yrs.	NO – If they have attended pre- service class in last 2 yrs.	YES	NO	NO	YES
<u>CLASS C</u> with Passenger & wants to upgrade to Class B w/Air Brakes	YES	YES	YES	YES – Air Brake School Bus	YES	YES
<u>CLASS C</u> with Passenger & School Bus & wants to upgrade to Class B w/Air Brakes	NO – If they have attended pre- service class in last 2 yrs.	YES – Need to train them in Class B bus.	YES	YES – Air Brake	YES	YES
<u>CLASS D</u> (operators) & wants to upgrade to Class B with Passenger & School Bus	YES	YES	YES	YES – General Knowledge Passenger Air Brake School Bus	YES	YES

SEE NEXT PAGE FOR ADDITIONAL INFORMATION.



### **OUT OF STATE TRANSFER.**

1. **Transfer their current class of C.D.L. into Ohio, with endorsements. (Taking C.D.L. test for General Knowledge and School Bus if they have it on their current out-of-state license.)**
2. **They must then follow the above chart.**
3. **Start with Pre-Service class.**

### **LIVE IN A STATE OTHER THAN OHIO.**

1. **The driver must acquire proper class C.D.L. with Passenger and School Bus endorsement from their state of residence.**
2. **The driver must take the entire Pre-Service class.**

### **DRIVERS THAT HAVE NOT DRIVEN IN 2 YEARS OF MORE.**

1. **Must re-certify with Pre-Service Class, OBI evaluation (minimum training possible).**
2. **If they have let their C.D.L. license expire and only have a Class D, then they begin at Step 1.**